



12 January 2021/28 Jamadilawal 1442H  
MYI21/EDU21/P001

Assalamualaikum Wr. Wb.

Dear Parents/Guardians,

## **aLIVE PROGRAMME ACADEMIC YEAR 2021 AT MASJID YUSOF ISHAK**

May this mail reach you in the best of health and highest Islamic esteem, *by the Grace of Allah SWT.*

Thank you for choosing aLIVE programme at Masjid Yusof Ishak. We are pleased to share the lesson overview for term 1 appended and important dates as follows:

### **1. aLIVE Academic Year at Masjid Yusof Ishak**

Our school terms are as follows:

Term 1	13 January 2021 to 14 March 2021
Term 2	22 March 2021 to 30 May 2021
Term 3	30 June 2021 to 29 August 2021
Term 4	15 September 2021 to 21 November 2021

### **2. aLIVE Term Break**

aLIVE classes will be closed for term break as follows:

Term 1	15 March 2021 to 21 March 2021
Term 2	31 May 2021 to 29 June 2021
Term 3	1 September 2021 to 14 September 2021
Term 4	22 November 2021 to 31 December 2021

### **3. Public Holiday**

aLIVE classes will also be closed on public holidays as follows:

Term 1	10-14 February 2021: Chinese New Year
Term 2	2 April 2021: Good Friday 1 May 2021: Labour Day 12-16 May 2021: Hari Raya Aidilfitri
Term 3	20 - 25 July 2021: Hari Raya Aidil Adha
Term 4	4 November 2021: Deepavali PH

### **4. Parents-Teachers Conference**

Our Parents-Teachers conference will be held between 21 July – 25 July 2021. Further details will be given closer to the date.

### **5. Operational & Administrative Matters**

#### **5.1 Safe Entry Check-in/Check-out**

Students are required to be at MYI main gate 15 minutes before the class session. Students will have to go through the safe entry checkpoints using their BC/NRIC/Ezlink/Trace Together Apps/Token. Dismissal will be staggered 15 minutes before session end.

#### **5.2 Absenteeism**

A student's attendance and punctuality are recorded by their physical presence or virtual login time. Students are required to submit a medical certificate or a written letter by parents or guardians via email. Students are highly discouraged from continuous absence. Those who missed classes for a continuous period of 3 months will still be liable for fees payment.

### 5.3 Withdrawal

Parents are required to submit withdrawal form or written email one month prior to the withdrawal date. In the absence of the written notice, a student's status will be deemed as active and fees will continue to be imposed.

### 5.4 Things to Bring

Students are to bring the following items to class:

1. Books & Stationeries
2. Light Refreshments
3. Shoe Bag
4. Thermometer
5. Extra Mask
6. Prayer Mat
7. Socks/Telekung
8. Tissue/wet wipes (optional)

### **6. Payment**

Prompt payment of school fees is required. All fees will be collected by the 15<sup>th</sup> of the preceding month ie. February's fees are due on 15 January 2021.

There are multiple modes of payment such as GIRO, web portal, cash and nets payment. Guide to online payment is available on our website.

Our Customer Service Office is open from Monday to Thursday from 9am to 4pm and Saturday from 9am to 12pm. **We are closed on Friday and Sunday.**

### **7. Books & Uniform Distribution**

Books and uniform purchased online will be distributed to students in the classroom. Progress report will be shared during Parents-Teachers Conference (PTC) in July 2021.

### **8. Transport Service**

Transport service is available, subject to a minimum of 12 students at a time. If you are interested, kindly call Maxica Booking Transport at 6200 7759 or Whatsapp at 98952595.

### **9. Changing Fates: Sponsor-A-Student Campaign and Enrichment Programme**

We have launched Sponsor-A-Student 2021 campaign and would like to extend the invitation to you. The details are attached. In addition, our Iqra Intensive has been rolled out to equip students with in-depth Quranic literacy. The poster appended.

### **10. Our Regular Mode of Communication**

Please download the Telegram app (t.me/EduMYI) for general updates, Class Dojo for academic matters and like our Facebook at this link: [www.facebook.com/aLIVEmadrasah/](https://www.facebook.com/aLIVEmadrasah/)

We are keen to develop your child holistically and would appreciate any constructive feedback for us to improve our services. Should you have any feedback or queries, please drop us an email us at [education@masjidyusofishak.sg](mailto:education@masjidyusofishak.sg).

On behalf of Management Board of Masjid Yusof Ishak, we wish you a great year ahead!  
Wassalamualaikum Wr. Wb.

Yours Sincerely,



**USTAZAH AZEEMAH MUSTAFA**  
Head, Education Department