



7 January 2020/11 Jamadilawal 1441H
MYI20/EDU20/P001

Assalamualaikum Wr. Wb.

Dear Parents/Guardians,

aLIVE PROGRAMME ACADEMIC YEAR 2020 AT MASJID YUSOF ISHAK

May this mail reach you in the best of health and highest Islamic esteem, *by the Grace of Allah SWT.*

Thank you for choosing aLIVE programme at Masjid Yusof Ishak. We are pleased to share the lesson overview attached and important dates as follows:

1. aLIVE Academic Year at Masjid Yusof Ishak

Our school terms are as follows:

Term 1	8 January 2020 to 15 March 2020
Term 2	25 March 2020 to 17 May 2020
Term 3	1 July 2020 to 6 September 2020
Term 4	16 September 2020 to 22 November 2020

2. aLIVE Term Break

aLIVE classes will be closed as follows:

Term 1	16 March 2020 to 22 March 2020
Term 2	1 June 2020 to 30 June 2020
Term 3	7 September 2020 to 13 September 2020
Term 4	23 November 2020 to 31 December 2020

3. Public Holiday

aLIVE classes will also be closed on public holidays as follows:

Term 1	25 & 26 January 2020: Chinese New Year
Term 2	10 April 2020: Good Friday 1 May 2020: Labour Day 24 May 2020: Hari Raya Aidilfitri (<i>Centre will close for 1 week from 18 May to 25 May</i>)
Term 3	31 July 2020: Hari Raya Aidil Adha (<i>Centre will close for 1 week from 27 July to 2 August</i>) 9 August 2020: National Day & e-Learning (<i>Centre will close for 1 week from 4 to 9 August</i>)
Term 4	14 November 2020: Deepavali

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4. Excursions

These are the excursion dates for every level. Consent form and further details will be distributed closer to the respective dates.

Kids 1 & 2	11 Apr	Tweens 1 & 4	18 Apr	Teens 1 & 2	29 Feb	Youths 1 & 2	19 Jul
Kids 3 & 4	17 Oct	Tweens 2 & 3	10 Oct	Teens 3 & 4	25 Jul		

5. Administrative Matters

5.1 Assembly

Students are required to attend class assembly 15 minutes before the class session. Students who missed the assembly are considered late for class. During the assembly, students will be reciting the attached pledges and dua'.

5.2 Absenteeism

A student's attendance and punctuality are recorded and monitored closely by the school. Students are required to submit a medical certificate or a written letter by parents or guardian via email education@masjidyusofishak.sg or given to the class teacher, to validate his/her absence from school. Students are highly discouraged from continuous absence. Those who missed classes for a continuous period of 3 months will still be liable for fees payment.

5.3 Withdrawal

Parents are required to submit withdrawal form or written email one month prior to the withdrawal date. In the absence of the written notice, a student's status will be deemed as active and fees will continue to be imposed.

5.4 Best Student Award 2020

An award dedicated to performing students will be given during Best Student Award Ceremony in November 2020. We hope parents will play an active role in getting your child to attend classes regularly and punctually, and revise class work with them at home to better prepare them for class.

6. Payment

We appreciate prompt payment of school fees. All fees will be collected by the 15th of the preceding month ie. February's fees are due on 15 January 2020.

6.1 (GIRO)

Parents are highly encouraged to sign up for GIRO. Please ensure sufficient funds are available for deduction on the 15th. A second Giro deduction attempt will be done on the last day of the month.

6.2 Web Portal

Alternatively, parents can make payment via web portal as follows: *(this service is currently not available for parents receiving financial assistance)*

1. Log into your account at <https://masjidyusofishak.sg/>

Use your email address that is registered upon enrollment and your password is full alphanumeric NRIC.

2. Once you log in, click the button "My account" at the top right corner. Then, you will be able to see your account name.



If your email address is not registered with us. You can create an account on the website as follows:

1. Sign up your account.
2. Verify your account which you need to find the verification email under Spam/Junk. Please check.
3. Once verification is done, do email to education@masjidyusofishak.sg. We will link your account to your child(ren).

6.3 Cash & Nets Payment

We also accept payment by cash and NETS via the Customer Service Office located at Level 2, from Monday to Friday from 9am to 5pm and Saturday from 9am to 12pm.

7. Books Distribution

Books will be distributed to students in the classroom. Progress report will be given during Parents-Teachers Conference (PTC) in June 2020.

8. Transport Service

Transport service is available, subject to a minimum of 12 students at a time. If you are interested, kindly call Maxica Booking Transport at 6200 7759 or whatsapp at 98952595.

9. Changing Fates: Sponsor-A-Student Campaign and new enrichment programmes

We have launched Sponsor-A-Student campaign and would like to extend the invitation to you. The details are attached. In addition, a new programme entitled: Iqra Intensive and Solat Module 1 has been rolled out to equip students with in-depth Solat & Quranic literacy. The poster appended.

10. Get in touch via social media –Follow our Telegram channel and Facebook page

Parents are encouraged to download the Telegram app (t.me/EduMYI) for updates on Education matters and like our Facebook at this link: www.facebook.com/aLIVEmadrasah/

We are keen to develop your child holistically and would appreciate any constructive feedback for us to improve our services. Should you have any feedback or queries, please drop us an email us at education@masjidyusofishak.sg. On behalf of Management Board of Masjid Yusof Ishak, we wish you a great year ahead! Wassalamualaikum Wr. Wb.

Yours Sincerely,

USTAZAH AZEEMAH MUSTAFA

Head, Education Department